

Report to:	AUDIT COMMITTEE
Relevant Officer:	Alan Cavill, Director of Place
Date of Meeting	28 January 2016

CCTV SERVICE – INTERNAL AUDIT

1.0 Purpose of the report:

1.1 To update the Audit Committee on actions taken to address the recommendations of the Internal Audit on the CCTV service dated 24 August 2015.

2.0 Recommendation(s):

2.1 The Audit Committee is asked to note the updates on the actions taken.

3.0 Reasons for recommendation(s):

3.1 Almost all recommendations have been addressed by the Places Directorate. Work is ongoing at present on those which as yet haven't been completed.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

N/A

4.0 Council Priority:

4.1 The relevant Council Priority is "Creating stronger communities and increasing resilience"

5.0 Background Information

- 5.1 In August 2015, Internal Audit issued its report on the review of the CCTV service which included the CCTV Control Room within Bonny Street Police Station, the workshops and garages within Chapel Street car park, and the Portacabin outside Chapel Street car park. The audit took place following concerns regarding the lack of funding and investment available to the service for a number of years, and therefore the limited capacity of the service to ensure that the required work in relation to assets management, business continuity planning, adherence to corporate policies and health and safety requirements had been maintained. It is worth noting that the major reason for most of the lapses leading to the recommendations of this audit was as a result of the reduction in funding over the last few years.
- 5.2 The report contains 24 recommendations, some of which had already been actioned by the time the final report was issued. Six recommendations were classed as priority one and five of them have now been actioned. Work is ongoing with colleagues from the Procurement team on the sixth priority one recommendation (R24).
- 5.3 Another nine recommendations have been actioned (please see Appendix 3a for details). Work is in progress with the remaining nine recommendations which should be completed by the end of March 2016 at the latest.

Does the information submitted include any exempt information? No

List of Appendices:

Appendix 3a – Agreed Action Plan taken from Internal Audit report, including comments of action taken.

6.0 Legal considerations:

6.1 None

7.0 Human Resources considerations:

7.1 None

8.0 Equalities considerations:

8.1 None

9.0 Financial considerations:

9.1 Funding for reintroducing the monitoring of CCTV and upgrading some of the equipment within the Control room, as well as some of the actual cameras primarily in the town centre, has been secured from external sources such as the Department for Communities and Local Government, the Home Office and the Lancashire Police and Crime Commissioner. However, this is short term funding which cannot guarantee the continuation and/ or maintenance of this service in future years.

10.0 Risk management considerations:

10.1 Should the service not be funded as required in future years, it is possible that some of the issues identified by the Audit report, as well as other risks, will arise again.

11.0 Ethical considerations:

11.1 None

12.0 Internal/ External Consultation undertaken:

12.1 N/A

13.0 Background papers:

13.1 Internal Audit Report - Review of CCTV Service